



**Job Title:** Assistant to Swimming Instructor  
**Shift:** Various, Weekdays, Weekends and Evenings  
**Working With:** Pre-school age - Youth

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*Join the Y to be fulfilled, be inspired and make a difference every day...*

We are seeking an **Assistant to swimming instructor** who is friendly, resourceful, well-organized, and enjoys working with young children and would love giving time at our Kelowna Family YMCA-YWCA. If that sounds like you, then this is your ideal place to help build strong kids, strong families, and strong communities.

The YMCA-YWCA of the Central Okanagan is a trusted, responsive charity that has been a part of our community for almost 30 years. The Y is committed to building strong kids, strong families and strong communities and strives to weave the core values of caring, honesty, respect and responsibility into all of our programs including: health, fitness & recreation, child care & day camps, youth leadership, employment, education and training, community outreach and international development. Y programs provide experiences to over 20,000 people per year in the areas of fitness, childcare, employment and aquatics with 43% of them being children & youth.

This person will work closely with our Aquatic staff and will be expected to join in activities that are safe and fun. The main objective is to create a safe and welcoming environment for children, build their self esteem and provide fun while teaching them to swim. Our facilities are open to all to service a diverse population. We strive to create a friendly and welcoming atmosphere for all to enjoy.

**Duties & Responsibilities:**

- Identify and create opportunities to enhance each and every person's experience
- Lead children through activities in the water.
- Enhance each and every child's experience at the YMCA-YWCA
- Support and work as part of a staff/volunteer team ensuring excellent customer service.
- Provide leadership and guidance

**Knowledge, Skills and Abilities on the Job:**

- Promotes Y Values and is a positive role model
- Enthusiastic, Encouraging and Motivating
- Adaptable and Creative
- General Interest in Health and Wellness
- Able to follow directions and work as a team.

**Competencies:**

*Commitment to Mission, Vision and Values:* Demonstrates and promotes a personal understanding of and appreciation for the mission, vision and values of YMCA-YWCA of the Central Okanagan.

*Service Attitude:* Identifies needs and wants of members/participants as priority and responds in an effective and timely manner to enhance every person's Y experience.

*Relationship Building:* Works proactively to develop positive relations with participants, staff and volunteers to encourage personal growth.

*Quality:* Constantly seeks to improve programs and service to ensure customer satisfaction.

*Welcoming:* Treats everybody in a friendly and respectful manner while going out of their way to put people at ease.

*Safety First:* Acknowledges and understands how to manage and educate others of risk and harm reduction.

*Initiative:* Ability to work as a team and to ask for further direction when needed.

**Qualifications:**

- A Satisfactory Criminal Record Check
- 14 years or older
- Successful Completion of Reference Checks
- In an attempt to maintain our quality service to our members and community we request a minimum commitment of one shift per week whenever possible for at least 6 months continued service. This allows us to build schedules and offer additional programming to our community.

**Our Commitment to our Volunteers:**

As a volunteer with the Y family, we offer you a rewarding and fulfilling environment, opportunities to gain valuable experience, skills, training, and certifications. In addition, we want our volunteers to have:

- Meaningful volunteer experiences in a safe and secure environment
- A place in a supportive, caring, professional team
- Free child minding (when available) for your children while you volunteer for the Y
- Regular opportunities for volunteers to provide input and suggestions, both informally and through volunteer surveys
- Formal YMCA-YWCA orientation and training for all volunteers
- The opportunity to participate in YMCA Canada training programs
- Volunteer appreciation events
- Being a part of a broad mix of people who bring diverse perspectives and talents to the YMCA-YWCA of the Central Okanagan
- An interdisciplinary culture that allows volunteers to explore different jobs through our various Core Programs and Departments
- Volunteers can also receive free certifications in First Aid and CPR-C
- Fitness evaluations and course cost reimbursement for Y Volunteer Fitness Instructors (please inquire for further details)
- Advance your skill set, experience, and references to improve your resume
- Build confidence and valuable training for future employment

To learn more about the YMCA-YWCA of the Central Okanagan, visit our website at [www.ymca-ywca.com](http://www.ymca-ywca.com).

***To experience the rewards and joys of giving...***

**Contact us to find out how you can become a Y Volunteer:**

Kelowna Family YMCA-YWCA  
Colleen Corless, Aquatic Supervisor/Y Knot Coordinator  
375 Hartman Road  
Kelowna BC V1X 2M9  
250.765.5916 ext 220

E-mail: [ccorless@ymca-ywca.com](mailto:ccorless@ymca-ywca.com)