



**Job Title:** CHILD MINDING VOLUNTEER  
**Shift:** Weekdays, Weekends, and Evening Shifts (minimum 2 hours per week)  
**Working With:** Children of all ages, from 1 month to 10 years  
**Start Date:** September 2009

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*Join the Y to be fulfilled, be inspired and make a difference every day...*

We are seeking an **Child Minding Volunteers** who are friendly, resourceful, well-organized, and enjoys working with the children and would love giving time at the H2O Adventure + Fitness Centre or the Kelowna Family YMCA-YWCA. If that sounds like you, then this is your ideal place to help build strong kids, strong families, and strong communities.

The YMCA-YWCA of the Central Okanagan is a trusted, responsive charity that has been a part of our community for almost 30 years. The Y is committed to building strong kids, strong families and strong communities and strives to weave the core values of caring, honesty, respect and responsibility into all of our programs including: health, fitness & recreation, child care & day camps, youth leadership, employment, education and training, community outreach and international development. Y programs provide experiences to over 20,000 people per year in the areas of fitness, childcare, employment and aquatics with 43% of them being children & youth.

This position will work closely with our Childminding Supervisor and is responsible for welcoming all participants that use our service, and to ensure the safety of the children. The main objective is to ensure that the children have a safe and fun experience while in our care, while giving their parents and opportunity to use our facility.

**Duties & Responsibilities:**

- Identify and create opportunities to enhance each and every person's experience
- Set up/take down of Indoor Play equipment
- Provide quality care and a safe environment for children of all ages.
- Support and work as part of a staff/volunteer team ensuring excellent customer service.
- Provide leadership and guidance
- Perform other related duties as required

**Knowledge, Skills and Abilities on the Job:**

- Promotes Y Values and is a positive role model
- Enthusiastic, Encouraging and Motivating
- Adaptable and Creative
- Truly enjoys working with children
- Able to follow directions and at times work independently
- Able to communicate well with children and adults

**Competencies:**

*Commitment to Mission, Vision and Values:* Demonstrates and promotes a personal understanding of and appreciation for the mission, vision and values of YMCA-YWCA of the Central Okanagan.

*Service Attitude:* Identifies needs and wants of members/participants as priority and responds in an effective and timely manner to enhance every person's Y experience.

*Relationship Building:* Works proactively to develop positive relations with participants, staff and volunteers to encourage personal growth.

*Quality:* Constantly seeks to improve programs and service to ensure customer satisfaction.

*Welcoming:* Treats everybody in a friendly and respectful manner while going out of their way to put people at ease.

*Safety First:* Acknowledges and understands how to manage and educate others of risk and harm reduction.

*Initiative:* Ability to work independently and to ask for further direction when needed.

#### **Qualifications:**

- A Satisfactory Criminal Record Check
- Experience working with similar age groups
- Current CPR and First Aid
- Successful Completion of Reference Checks
- In an attempt to maintain our quality service to our members and community we request a minimum commitment of one shift per week whenever possible for at least 6 months continued service. This allows us to build schedules and offer additional programming to our community.

#### **Our Commitment to our Volunteers:**

As a volunteer with the Y family, we offer you a rewarding and fulfilling environment, opportunities to gain valuable experience, skills, training, and certifications. In addition, we want our volunteers to have:

- Meaningful volunteer experiences in a safe and secure environment
- A place in a supportive, caring, professional team
- Free child minding (when available) for your children while you volunteer for the Y
- Regular opportunities for volunteers to provide input and suggestions, both informally and through volunteer surveys
- Formal YMCA-YWCA orientation and training for all volunteers
- The opportunity to participate in YMCA Canada training programs
- Volunteer appreciation events
- Being a part of a broad mix of people who bring diverse perspectives and talents to the YMCA-YWCA of the Central Okanagan
- An interdisciplinary culture that allows volunteers to explore different jobs through our various Core Programs and Departments
- Volunteers can also receive free certifications in First Aid and CPR-C
- Fitness evaluations and course cost reimbursement for Y Volunteer Fitness Instructors (please inquire for further details)
- Advance your skill set, experience, and references to improve your resume
- Build confidence and valuable training for future employment

To learn more about the YMCA-YWCA of the Central Okanagan, visit our website at:

[www.ymca-ywca.com/volunteer](http://www.ymca-ywca.com/volunteer)

***To experience the rewards and joys of giving...***

**Contact us to find out how you can become a Y Volunteer:**

Kelowna Family YMCA-YWCA  
Coreen Hemingway, Child and Youth Director  
375 Hartman Road  
Kelowna BC V1X 2M9  
250.765.5916 ext 220

**or**

H2O Adventure + Fitness Centre  
Heather Twaites, Childminding Supervisor  
4075 Gordon Drive  
Kelowna BC V1W 5J2  
250.764.4040 ext 427

E-mail: [chemingway@ymca-ywca.com](mailto:chemingway@ymca-ywca.com)

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