

**Job Title:** Lifeguard / Swim Instructors  
**Branch:** H<sub>2</sub>O Adventure and Fitness Centre  
**Placement Date:** Flexibility around February 2010  
**Application Deadline:** Ongoing

---

*Join the Y to be fulfilled, be inspired and make a difference every day...in a job that matters.*

We are seeking **Lifeguard/Swim Instructors** who are strong leaders, energetic, personable, resourceful, well-organized, a natural at building relationships and bringing out the best in people, and excels in a fast paced, challenging work environment. If that sounds like you, then this is your ideal job!

The H<sub>2</sub>O Adventure and Fitness Centre is a \$44 million, 96,000 square foot community aquatic and fitness centre that is City of Kelowna owned and is operated by the YMCA-YWCA of the Central Okanagan. H<sub>2</sub>O features an Olympic size 50m swimming pool, the largest indoor water park in British Columbia which includes a wave pool, river run, Canada's 1<sup>st</sup> FlowRider, multiple waterslides, 2 hot tubs and a steam room and a children's spray park play area.

Lifeguards and Swim Instructors are the heart of the H<sub>2</sub>O Adventure + Fitness Centre (H<sub>2</sub>O). Reporting directly to the an Aquatic Supervisor and the Aquatic Manager, Lifeguards and Swim Instructors will provide direction in safety and swimming levels for our members and public swimmer. Lifeguards will assist in any emergency situation and support the Aquatic Supervisors and the Aquatic Manager in the provision of aquatic instructional or recreation programs.

Responsibilities include working effectively; ensure that programs are operating safely, and that the facility is properly prepared for the enjoyment and satisfaction of all participants. This position requires flexibility and the ability to work shift work when required.

#### **Duties & Responsibilities:**

- Supervises and coordinates the delivery of aquatic programs that occur during assigned shifts (lessons or aquatic programs and courses)
- Monitors the general maintenance and safety of the pool deck, change rooms and associated areas, and either reports concerns to the appropriate staff member or directly address the concern yourself
- Organizes and coordinates appropriate activities, games, and events of interest to participants
- Organizes and ensures that the pool is set up for scheduled activities and that user needs are sufficiently met
- Completes reports, statistics, records, etc. as needed
- Conduct routine inspections of facility's public areas and equipment to ensure customer safety
- Work as part of a staff/volunteer team ensuring excellent customer service
- Maintains a safe and clean work environment
- Ensure that all awards or certifications are kept current and up to date
- Performs other related work as required

#### **Knowledge, Skills and Abilities on the Job:**

- Thorough knowledge of lifeguarding principles and practices.
- Thorough knowledge of aquatic instructional programs and standards.
- Demonstrated competency as a lifeguard.
- Demonstrated ability to organize and conduct a variety of special events and activities.
- Ability to work independently with minimum supervision.
- A strong customer service orientation.
- Ability to promote leadership in promoting friendly and positive relationships with all facility users.
- Ability and willingness to be flexible in a changing work environment
- Ability to establish and maintain respectful and cooperative working relationships
- Ability to communicate effectively with others.
- Ability to recognize and act to resolve problems.

**Competencies:**

*Commitment to Mission, Vision and Values:* Demonstrates and promotes a personal understanding of and appreciation for the mission, vision and values of YMCA-YWCA of the Central Okanagan.

*Service Attitude:* Identifies needs and wants of members/participants as priority and responds in an effective and timely manner to enhance every person's Y experience.

*Relationship Building and Collaboration:* Builds positive interactions both internally and externally to achieve work related goals.

*Self-Management:* Ability to direct personal performance to achieve desired results with minimum supervision.

*Quality:* Ensures that services criteria for self, staff and programs are set, reviewed and surpassed regularly to provide excellent service delivery.

*Welcoming:* Treats everybody in a friendly and respectful manner and creates a pleasant, user-friendly atmosphere.

*Initiative:* Seeks and finds solutions to problems without waiting for direction. Knows when to take action on issues.

*Leadership:* Motivates and inspires self and others to take action to achieve desired outcomes.

**Qualifications and Awards:**

- National Lifeguard Service Certification – Pool Option
- National Lifeguard Service Certification – Waterpark Option (or ability to achieve within 3 months of hiring – next course Spring Break 2010)
- Standard First Aid with CPR C
- Water Safety Instructor and/or YMCA Canada Swim Instructor
- Satisfactory criminal record check

**Compensation:**

**Hourly Rate:** \$14.50

**About the YMCA-YWCA of the Central Okanagan:**

The YMCA-YWCA of the Central Okanagan is a trusted, responsive charity that has been a part of our community for almost 30 years. The Y is committed to building strong kids, strong families and strong communities and strives to weave the core values of caring, honesty, respect and responsibility into all of our programs including: health, fitness & recreation, child care & day camps, youth leadership, employment, education and training, community outreach and international development.

Located in beautiful Kelowna, British Columbia, a city serving more than 140,000 residents and surrounded by exceptional skiing, water sports, and wineries, the YMCA-YWCA of the Central Okanagan serves more than 20,000 people annually, employs more than 200 full and part-time staff, and benefits from the annual contributions of more than 150 volunteers. The Association operates the Kelowna Family Y recreation facility, the H2O Adventure and Fitness Centre, a youth employment centre and five Out of School Care Centre's.

To learn more about the YMCA-YWCA of the Central Okanagan, visit our website at [www.ymca-ywca.com](http://www.ymca-ywca.com).

**Resumes can be sent via e-mail or mailed to:**

YMCA-YWCA of the Central Okanagan  
Attn: Shawn Bourgoin, H2O Adventure + Fitness Centre  
4075 Gordon Drive  
Kelowna, BC V1W 5J2  
E-mail: [sbourgoin@ymca-ywca.com](mailto:sbourgoin@ymca-ywca.com)  
Fax: 250.764-4085

*We thank you for your interest, however only candidates selected for an interview will be contacted.*